

Booking Information

(Effective from 1 July 2024)

Accommodation (Check-in: 2:30pm [^] ; Check-out: 12pm [^])	Pilgrim's Hall	A total of 21 guest rooms including 19 rooms for one to two people and 2 family rooms for one to four people. 6 out of 21 guest rooms are en-suite rooms. Hence, altogether it can accommodate up to 46 guests and suitable for individual or group booking. Each guest room is equipped with split air-conditioner (Cold/Hot), Wi-Fi, electric sockets and washbasin. Shared restroom and bathroom, drinking water dispenser are provided free-of-charge. Self-serve snack bar and laundry service are provided subject to service charges.	
	Detached House	Detached houses with 3 to 6 guest rooms for one to three people and able to accommodate up to 5-10 guests which are suitable for group booking. Each room is equipped with a window / split air-conditioner (Cold/Hot) and electric sockets. Wi-fi is provided in common areas. Shared restroom and bathroom, Wi-fi, drinking water dispenser (selected) and kitchen are provided.	
Dining Hall	Provides breakfast, lunch, dinner, morning tea and afternoon tea for about 100 guests.		
Snack Bar	Provides ground coffee, cold/hot beverage, snack and instant noodle, etc. for sale.		
Event Venue	Being a retreat centre, our facilities cater mainly for indoor quiet activities. All group events should be held in the pre-booked event venues as shown below: ● Conference Hall (70 ppl) ● Lecture Hall (40 ppl) ● Side Hall (40 ppl) ● Seminar Room (20 ppl) ● Meeting Room (10 ppl)		
Worship & Meditation Venue	Provides worship and meditation venues for group and individual guests as below: ● Christ Temple* for worship (70 ppl) ● Lotus Crypt (Prayer Room) ● The Cross and Labyrinth for personal meditation <i>*Closed for repair and expected to reopen in 3rd quarter of 2024</i>		
Art Shop	Provides various books, gifts and exhibitions for sale and visit. Opening hours: Monday to Saturday* : 9am to 12:30pm and 1:30 to 5pm Sunday : Closed <i>*Closed on some public holidays</i>	Opening hours may be changed and hence please visit Art Shop website at www.tfsc.org/vocations/art or call (852) 2694 4007 before visiting	
Prayer & Sunday Service	Morning Prayer : Monday to Thursday* 8:45-9am Noon Prayer : Suspended (until further notice) Evening Prayer : Monday to Friday* 5-5:15pm <i>*Suspended on public holiday</i>	Prayer time may be changed and hence please visit Tao Fong Shan Christian Centre website at www.tfsc.org or call (852) 2694 4038 before visiting	
	Sunday Service : Sunday 10:30am-12pm	Service time may be changed and hence please call E.LCHK Tao Fong Shan Church at (852) 2694 4013 before visiting	
	Sunday Service (English) [‡] : 5:30-6:45pm <i>‡Every 2nd & 4th Sunday (suspended until further notice)</i>	Service time may be changed and hence please visit Christ Temple Congregation website at www.tfschristtemple.org or contact through website	
How to Get Here	<ul style="list-style-type: none"> ▪ Take the MTR train to Shatin Station and then walk for about 25 to 30 minutes. ▪ Take a taxi at the Tai Wai MTR station (Exit A). ▪ From the Hong Kong International Airport, take Airport Bus No. A41 or E42, get off at the Shatin Central Bus Terminus station and then take a taxi. ▪ Drive along Tai Po Road towards Shatin, turn left to Chung Ling Road and then turn left to Tung Lo Wan Hill Road. Then turn right to Pak Lok Path at the first junction. After passing by Pristine Villa, choose the left way at the roundabout. Drive along Tao Fong Shan Road to a junction with the signage "33 Tao Fong Shan Road", choose the right side to reach the carpark of Tao Fong Shan of Service Unit. ▪ All drivers (limited to group booking) must apply for parking permits in advance. Only very few parking lots are available and hence it is suggested to use public transportation. ▪ Guests (individual only) may take our shuttle bus subject to prior reservation (except Sundays and Public Holidays) but the vacancies are very limited and may not be available. Timetable is as below: <ul style="list-style-type: none"> * Tao Fong Shan → Wai Wah Centre, Shatin: 08:20, 10:30 (every Tue & Thu only), 17:20 * Wai Wah Centre, Shatin → Tao Fong Shan: 08:30, 11:40 (every Tue & Thu only), 17:30 		

[^] Check-in and check-out times will be changed to 3pm and 11am starting from October 2024.

Tao Fong Shan Pilgrim's Hall ~ Tao Fong Shan Service Unit

Address: 33 Tao Fong Shan Road, Sha Tin, N.T., H.K.	WhatsApp / Signal: (852) 2691 2739	
Telephone: (852) 2691 2739	LINE / WeChat: ID: tfs pilgrimhall	
Email: pilgrimhall@tfssu.org	FACEBOOK / Messenger: @TaoFongShanPilgrimsHall	
Website: www.tfssu.org	Instagram / IG Direct: @taofongshanpilgrimshall	
Business Hours: 9am-12:30pm and 1:30pm-5pm	How to Get Here (Google Map): goo.gl/maps/6LqDhC5v19CWJgHt8	

Booking Charge

(Effective from 1 July 2024)

Room Rate [^] (Incl. Air-conditioning Fee)		Single Room	Double Room	Triple Room	Quadruple Room	
Pilgrim's Hall	Overnight Guest (per night)	Standard	HK\$375	HK\$575	HK\$770	HK\$945
		En-Suite	HK\$450	HK\$690	HK\$905	HK\$1,085
	Fee for early check-in or late check-out (per day) [#]		HK\$100	HK\$145	HK\$190	HK\$230
	Day Guest (per day) (from 9am to 5pm)	Standard	HK\$195	HK\$285	HK\$385	HK\$470
En-Suite		HK\$235	HK\$345	HK\$455	HK\$540	
Detached House	Overnight Guest (per night)		Quote separately			

[^] Check-in and check-out times from Jul to Sep 2024 are 2:30pm and 12pm respectively and it will be changed to 3pm and 11am respectively since Oct 2024. [#] Early check-in at 9am or late check-out at 5pm.






Meal Rate	Mealtime	Overnight Guest (per head)	Day Guest (per head)
Breakfast (Continental Style)	8~9am	HK\$38	HK\$48
Lunch (3 Chinese dishes with soup)	12:30~1:30pm	HK\$58	HK\$68
Dinner (3 Chinese dishes with soup)	6~7pm	HK\$58	HK\$68
Morning Tea (with cake/pastry)	10:15~10:45am	HK\$28	HK\$28
Afternoon Tea (for 24 guests or above)	Hot Drink & Cake/Pastry	3:15~3:45pm	HK\$28
	Hot Drink and Cheesecake / Fruit Tart)		HK\$45
Dessert (Tong Shui) (for 24 guests or above)	7~7:30pm	HK\$18	HK\$18
Additional Dish for Lunch/Dinner (each dish)	Lunch/Dinner	HK\$18	HK\$18
Additional Fruit for Lunch/Dinner (seasonal)	Lunch/Dinner	HK\$12	HK\$12
※ Your enquiry about dessert, fruit and other meal arrangement is always welcome. No outside food is allowed in the retreat centre. ※			

Venue Rate (Incl. Air-conditioning Fee)	Capacity	Facility	Rate per Session (3 hours per session)	
			Overnight Group	Day Group
Christ Temple <small>(about 82m²)</small>	70	Portable projector 1 set*; Portable Project Screen 1 set*; Digital Piano 1 set; Table-top Mic 1 set; Wireless Handheld Mic 2 sets; Fixed Chairs	HK\$930	HK\$1,200
Conference Hall <small>(about 74m², 11m long x 6.7m wide)</small>	70	Projector 1 set; Projector Screen 1 set; Digital Piano 1 set; Wireless Handheld Mic 2 sets; Moveable Whiteboard 1 set*; Foldable Meeting Tables; Stackable Chairs	HK\$860	HK\$1,150
Lecture Hall <small>(about 63m², 9m long x 7m wide)</small>	40	Projector 1 set; Projector Wall 1 set; Digital Piano 1 set; Wireless Handheld Mic 2 sets; Moveable Whiteboard 1 set*; Foldable Meeting Tables; Stackable Chairs	HK\$730	HK\$930
Side Hall <small>(about 48m², 8m long x 6m wide)</small>	40	Projector 1 set; Projector Wall 1 set; Digital Piano 1 set; Wireless Handheld Mic 2 sets; Moveable Whiteboard 1 set*; Foldable Meeting Tables; Stackable Chairs	HK\$730	HK\$930
Seminar Room <small>(about 28m², 7m long x 4m wide)</small>	20	Portable Projector 1 set*; Screen 1 set*; Digital Piano 1 set; Moveable Whiteboard 1 set*; Foldable Meeting Tables; Stackable Chairs	HK\$530	HK\$650
Meeting Room <small>(about 20m², 4.4m long x 4.4m wide)</small>	10	Portable Projector and Screen 1 set*; Moveable Whiteboard 1 set*; Fixed Meeting Table; Office Chairs	HK\$400	HK\$480
Remarks: (1) Venue will be charged by session – morning, afternoon and evening, each session is 3 hours, minimum usage is 1 session. Morning session (AM) is from 9:30am to 12:30pm. Afternoon session (PM) is from 2pm to 5pm. Evening session (EVE) is from 7pm to 10pm. Additional usage out of the sessions above (every 30 minutes) is allowed subject to prior approval and pro-rata surcharge. (2) Venue rate for overnight group can only apply to the group with more than half of the group members staying overnight. If not, venue rate for day group will be applied. <i>*Prior reservation is required</i>				
※ Please contact our staff if you need other facilities or equipment. ※				

28-seater Shuttle Bus	Fee per Trip
Shatin (Wai Wah Centre) / Tai Wai MTR Station (Exit A) → Tao Fong Shan	HK\$450
Tao Fong Shan → Shatin (Wai Wah Centre) / Tai Wai MTR Station (Exit A)	
※ Please contact our staff if you would like to have other routes. ※	

Booking Procedure & Notes

Booking Procedure

Application Procedure	Enquiry 	<ul style="list-style-type: none"> Check the availability of services with the Office by phone, email or instant messaging
	Application Submission 	<ul style="list-style-type: none"> After confirming the services, the applicant should submit “Booking Application Form” through the official website. The applicant can also download the “Booking Application Form” from official website and submit the completed form to the Office through electronic means*
	Deposit Payment 	<ul style="list-style-type: none"> When the booking application is acceptable for the Office, the applicant will be notified through electronic means* and will receive the sales order. The applicant should pay 50% of the total amount as a deposit within 7 days upon receipt and submit the transaction proof to the Office. When the booking application is not accepted by the Office, the applicant will be notified separately.
	Confirmation of Booking 	<ul style="list-style-type: none"> After receipt of deposit payment by the Office successfully, the booking will be confirmed officially. If the applicant cannot make the deposit payment successfully on time, the Office reserves the right to open the services to other applicants without prior notice.
	Balance Payment 	<ul style="list-style-type: none"> Balance payment must be settled 14 days before the check-in date. If the check-in date is within 14 days from the booking date, the applicant must settle the payment in full at once for securing the booking. If the applicant cannot make the balance payment successfully on time, the Office reserves the right to open the services to other applicants without prior notice. No refund will be made.
Booking Amendment	<ul style="list-style-type: none"> If the applicant would add or reduce room, venue or meal services after paying the deposit payment, the applicant must submit application through electronic means*. The Office will reissue the sales order to the applicant through electronic means* after confirmation. For additional services, the applicant must settle the additional deposit within 7 days upon receipt. The Office will only confirm the additional services after receipt of payment. For reducing services, no refund will be made for the overpaid deposit or for offsetting the balance payment. 	
Change of Booking	<ul style="list-style-type: none"> If the applicant would change the date of booking after paying the deposit payment, the applicant must submit application through electronic means*. The Office will treat it as a new booking application. No refund will be made for the deposit being paid or for paying the subsequent booking. According to “Arrangement under Typhoon and Rainstorm Warning Signal”, if the guests cannot check-in due to adverse weather, the applicant should confirm the new check-in date with the Office and apply for change of the date of booking to the Office through electronic means* within 30 calendar days from the original check-in date. The new check-in date should be within 6 calendar months from the original check-in date. Late application will not be accepted, no refund will be made. 	
Refund Arrangement	<ul style="list-style-type: none"> No refund will be made in general. If guests didn't check-in on schedule, it will result in automatic forfeiture and no refund will be made. According to the “Arrangement under Typhoon and Rainstorm Warning Signal” of this retreat centre, if guests cannot check-in successfully due to adverse weather, all fees paid can be used within 6 calendar months from the original check-in date. A full refund will be made if the applicant cannot change the booking date successfully after three consecutive attempts. A partial refund will be made if guests need to leave the retreat centre earlier due to adverse weather. Application for refund should be submitted through electronic means* within 14 calendar days from the day confirmed by the Office. Late application will not be accepted, no refund will be made. Please refer the “Arrangement under Typhoon and Rainstorm Warning Signal” on next page for details. 	

*Such as email or instant messaging

Booking Procedure & Notes (Cont'd)

Arrangement under Typhoon and Rainstorm Warning Signal

Before Check-in	<ul style="list-style-type: none"> If Red or Black Rainstorm Warning signal, typhoon signal no. 3 or above is in force 2 hours before the applicant's official check-in time, retreat centre will be closed temporarily. No guest can check in and the booking will be cancelled accordingly. All fees paid can be used within 6 calendar months from the original check-in date. A full refund will be made if the applicant cannot change the booking date successfully after three consecutive attempts. Please refer the section "Refund Arrangement" on last page for details. If the accommodation period of a booking is two nights or above, guests should check in at the same check-in time on the following day once the Red or Black Rainstorm Warning signal, typhoon signal no. 3 or above is cancelled after the applicant's original check-in time. A partial refund will be made for the services during the temporary closure of the retreat centre on pro-rata basis. No refund will be made if guests don't check in according to the arrangement above.
After Check-in	<ul style="list-style-type: none"> If thunderstorm warning, Red or Black Rainstorm Warning signal is in force, all guests must stop all outdoor activities and stay indoors until the cancellation of these warnings. Guests may stay in the retreat centre or leaving as soon as possible. If typhoon signal no. 3 or above is in force after check-in, all guests must stop all activities and leave the retreat centre in one hour from the time of signal in force according to the Hong Kong Observatory. A partial refund will be made on pro-rata basis if guests need to leave the retreat centre early according to this "Arrangement under Typhoon and Rainstorm Warning Signal". Please refer the section "Refund Arrangement" on last page for details.

Site Visit

- If applicants would like to have site visit for the retreat centre and the facilities for better organizing after confirmation of booking, the applicant should submit the application of site visit to the Office through electronic means, e.g. email or instant messaging two weeks prior to the desired date of visit.
- The Office will only arrange a 30 -minute site visit free of charge with maximum three people for each booking once.
- Site visit period: 10am-12pm or 2-4pm from Monday to Friday except public holidays.

Other Notes

- Applications from churches and religious organizations will only be accepted.
- Applicants should read the "Booking Procedure & Notes", "Arrangement under Typhoon and Rainstorm Warning Signal" and "Notes and Regulations for Guest" available on the official website of Tao Fong Shan Pilgrim's Hall carefully before submitting applications to the Office. Upon confirmation of the application, it means that the applicant and the participants agreed to abide by all the terms and conditions in the procedures, notes, arrangements and regulations above-mentioned without objection.
- The terms and conditions in "Booking Procedure & Notes", "Arrangement under Typhoon and Rainstorm Warning Signal" and "Notes and Regulations for Guest" will be changed, modify, add or remove from time to time without any notice. The latest version of the procedures, notes, arrangements and regulations mentioned above on the official website of Tao Fong Shan Pilgrim's Hall should prevail. If there is any inconsistency or ambiguity between the Chinese version and the English version, the Chinese version shall prevail.
- No accessible toilet is available in the retreat centre. If there are wheelchair guests, applicants should inform the retreat centre staff for appropriate arrangement in advance when submitting the application to the Office.
- Tao Fong Shan Christian Centre Spirituality Division provides paid services for spiritual direction, spiritual training or counselling services for individual or group. Please call or WhatsApp at (852) 2386 3220 or submit [online booking form](#) for reservation of spiritual director and guide for donation, or visit [official website](#) for more details.
- For application of group guided tour, please contact Administration Department, Tao Fong Shan Service Unit through telephone or WhatsApp at (852) 2694 4023, or visit [official website](#) for more details.

Notes and Regulations for Guests

1. Check-in Arrangement

- Standard check-in time for overnight guests is on or before 4:45pm. Applicants must apply for late check-in in advance if check-in time is later than 4:45pm.

2. Check-out Arrangement

- Overnight guests should return the following items to the Laundry Room before 9:30am on the check-out day (except detached house): (1) Mattress cover, (2) pillow cover, (3) pillow, (4) duvet cover, and (5) duvet.
- It is suggested the group overnight guests check out at 9:30am on check-out day and store the luggage in event venue if the group booked event venue in the morning on the check-out day.

3. Accommodation Arrangement

- Limited number of hair dryers are provided for guests' use and can be found in the cabinets of Dining Hall. Please put it back in its original place after use.
- Large bath towels are provided for guests' use and can be found in the cabinets of Dining Hall. Each guest is only allowed to use one large bath towel during their stay.

4. Dining Arrangement

- Please make sure to have meals within the mealtime. Bell ring will remind diners when lunch and dinner are ready.
- Diners should be seated according to the guest/group name on the table stand and contact on-duty staff if there are any query.
- Diners should put own set of eating utensils into the collection trays after meals.
- No outside food and beverages are allowed.
- Room temperature and hot drinking water are provided for guests in the Dining Hall.
- Self-service snack bar provides instant coffee, cold / hot drinks, snacks and instant noodles, etc. for sales by cash or e-payment.

5. Rules and Regulations

- Guest houses (including the main building, detached houses) and indoor event venues are restricted for the use of registered guests only.
- Children under the age of 6 will not be admitted. (For children of overseas missionaries, please enquire staff when submitting application.)
- Guests should dress up properly and keep wearing the lanyards of retreat centre for identification while staying in guest houses and Tao Fong Shan campus.
- Only the members from the same family or guests with the same gender are allowed to share guest rooms.
- As a retreat centre, please always keep quiet. Guests should keep their voices down so as not to disturb other guests in the Dining Hall and close the doors gently when entering or existing the Dining Hall and guest houses.
- Outside food and beverage items are not allowed to bring into the retreat centre. No eating or drinking in guest rooms and indoor event venues and only do so in the Dining Hall.
- No entry or stay without approval for the following restricted areas: (1) carpark, (2) kitchen, (3) staff quarters, and (4) office / workplace.
- Guests should always keep the place clean, leave everything in its original place, no spitting or littering for protecting the environment, flowers and trees.
- Please leave flowers and plants in place and avoid contact with or feeding wild animals such as birds, monkeys, wild boars, wild cats and wild dogs, etc.
- No form of sports and recreational activities are allowed in the retreat centre area, such as running, cycling, skateboarding, scooting, roller skating, flying kites or operating drone or remote-controlled flying devices, etc.
- No group meeting is allowed in the common areas (such as Dining Hall and Lotus Crypt), outdoor venues (such as the Cross area, Labyrinth, lawn area out of Christ Temple and yard) and guest rooms in order not to affect the other guests in the retreat centre. All group meetings should be held in indoor event venues.
- No cooking, lighting candles, smoking (fire detectors are installed), drinking of alcoholic beverages, gambling and other illegal activities are allowed in the retreat centre.
- For avoiding the alerting of fire detectors, please only apply perfume or other spray products in toilets or outdoor areas.
- When leaving guest rooms or event venues, all doors and windows should be closed properly and all lighting, air-conditioners, wireless microphones, projectors and other electrical appliances should be turned off completely.
- No change of the venue setting / decoration and moving of furniture in guest rooms and event venues without permission are allowed. Posting promotion materials during activities is only allowed after receipt of approval from the Office for the related application in advance. Compensation is required if any damage of the items of the retreat centre is found.
- No posting or graffiti on whiteboard, wall or floor in event venues without permission. No paint, flour, candles, solvents and other materials that are difficult to clean can be used in event venues. If any stains are found, cleaning and maintenance fee HK\$300 for each stain location will be charged.
- Guests should take care of personal belongings carefully. The retreat centre shall not be liable for any loss. All items found left behind will be disposed of within three days of discovery.

雲水堂 Pilgrim's Hall



Application Form (Individual and Group Guest)

Contact Person: <small>Please "✓"</small>	Chinese Name <input type="checkbox"/> Rev <input type="checkbox"/> Mr <input type="checkbox"/> Ms	English Name <input type="checkbox"/> Rev <input type="checkbox"/> Mr <input type="checkbox"/> Ms
	Contact No.:	Email:
Church/Religious Organization/Com- pany:	Name: <small>(Chinese/English)</small>	
	Correspondence Address: <small>(Group Application Only)</small>	
Check-in Date: Day_____ Month_____ Year_____		Check-out Date: Day_____ Month_____ Year_____
		<input type="checkbox"/> First Application <small>(Please "✓")</small>
Theme & Type of Gathering:	<input type="checkbox"/> Include Outdoor Activity <small>(Please "✓")</small>	Type of Camp: <input type="checkbox"/> Day Camp <input type="checkbox"/> Overnight Camp <small>(Please "✓")</small>
	Guest No. ___ ppl; Age from ___ to ___ years old Any guest at 18 years old or below? <small>(Please "✓")</small> <input type="checkbox"/> No <input type="checkbox"/> Yes, total ___ ppl <small>(No admission for children under the age of 6)</small>	No. and Type of Guest Room: <small>(Please "✓")</small> <input type="checkbox"/> En-suite Room Single Room _____ Double Room _____ Triple Room _____ Quadruple Room _____
Indoor Event Venue: Day 1 <input type="checkbox"/> 09:30 - 12:30 <input type="checkbox"/> 14:00 - 17:00 <input type="checkbox"/> 19:00 - 22:00 <small>(Please "✓")</small> Day 2 <input type="checkbox"/> 09:30 - 12:30 <input type="checkbox"/> 14:00 - 17:00 <input type="checkbox"/> 19:00 - 22:00 Day 3 <input type="checkbox"/> 09:30 - 12:30 <input type="checkbox"/> 14:00 - 17:00 <input type="checkbox"/> 19:00 - 22:00 Day 4 <input type="checkbox"/> 09:30 - 12:30 <input type="checkbox"/> 14:00 - 17:00 <input type="checkbox"/> 19:00 - 22:00 <input type="checkbox"/> No Day 5 <input type="checkbox"/> 09:30 - 12:30 <input type="checkbox"/> 14:00 - 17:00 <input type="checkbox"/> 19:00 - 22:00	Reserve Equipment/Facility for Venue: <input type="checkbox"/> Portable Projector x 1 set <input type="checkbox"/> Portable Projector Screen x 1 set <input type="checkbox"/> Moveable Whiteboard x 1 set <input type="checkbox"/> Others:	
Meals: <small>(Please "✓")</small> <input type="checkbox"/> No	Day 1 <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea (AM) <input type="checkbox"/> Tea (PM) Day 2 <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea (AM) <input type="checkbox"/> Tea (PM) Day 3 <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea (AM) <input type="checkbox"/> Tea (PM) Day 4 <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea (AM) <input type="checkbox"/> Tea (PM) Day 5 <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea (AM) <input type="checkbox"/> Tea (PM)	Special Request(s) for Meal:
Retreat Venue: <input type="checkbox"/> Labyrinth <input type="checkbox"/> The Cross <small>(Please "✓")</small> <input type="checkbox"/> No <input type="checkbox"/> Lotus Crypt	Parking Lot [#] : <input type="checkbox"/> Parking Lot x 1 <small>(Please "✓")</small> <input type="checkbox"/> No (Vehicle Licence No. _____) <small>[#]Group guest only</small>	
Shuttle Bus Service: Shuttle Bus Service: <small>(Please "✓")</small> <input type="checkbox"/> No	<input type="checkbox"/> From <input type="checkbox"/> Wai Wah Centre / <input type="checkbox"/> Tai Wai MTR Time: AM/PM* _____ <input type="checkbox"/> To <input type="checkbox"/> Wai Wah Centre / <input type="checkbox"/> Tai Wai MTR Time: AM/PM* _____	<small>*Delete if not applicable</small>
How did you find Pilgrim's Hall <input type="checkbox"/> Relatives and Friends <input type="checkbox"/> Church/Religion Organization <input type="checkbox"/> Tao Fong Shan Activities	Retreat Centre: <small>(Please "✓")</small> <input type="checkbox"/> Official Website <input type="checkbox"/> Facebook Fan Page <input type="checkbox"/> Instagram Fan Page	<input type="checkbox"/> Search Engine (e.g. Google, Yahoo, etc.) <input type="checkbox"/> Others _____
I declare that the information provided by me in this application form is correct and true, and agree Tao Fong Shan Pilgrim's Hall Retreat Centre and Tao Fong Shan Service Unit to use the information above for booking application, announcements, fundraising, promotion or customer survey. Signature of Applicant: Date: Day_____ Month_____ Year_____	Church / Organisation Stamp: <small>(Group Application Only)</small>	Remarks:

✘ Upon signing and submitting this application, the applicant and the participants understand and agreed to follow the terms and conditions of "Booking Procedures and Notes" and "Notes and Regulations for Guests" . ✘

Internal Use

Date of Receipt _____ Remarks _____